

MEMORANDUM

TO: ICAPS

FROM: Director of Central Intelligence

SUBJECT: Policies for the Interdepartmental
Coordinating and Planning Staff

1. The goal of all our endeavors should be to accomplish ^{interdepartmental} coordination + planning by close ^{interdepartmental} cooperative methods rather than by rigid ^{unilateral} directives.

2. In ^{working towards} achieving this goal, there is no inconsistency between administrative responsibility ^{of one's own Dept} and ^{willing} loyalty to the ^{DCI} Director, Central Intelligence Agency, and the maintenance of close working relationships between the members of ICAPS and ^{their} the respective intelligence agencies.

3. Accordingly, each ICAPS member should foster and cement harmonious working relationships with the intelligence agency which ^{detached him to CIA} nominated him to membership.)

4. Each ICAPS member will also endeavor to keep himself fully posted on pertinent interdepartmental activities throughout the various offices of CIA so as to be adequately informed on what is being done by CIA in different fields.

a. (Such practical ^B personal liaison will acquaint ICAPS members with the current and overall problems affecting the agencies and CIA, which will result in the development of policies, plans, and procedures to improve interagency intelligence work processes and thus achieve coordination when it is most needed.

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b. "Coordination" does not mean the mere synthesis of various concepts and the formulation of a polished directive, but, in addition, the testing of the practical application of the policies and procedures enunciated to see that they are being carried out in harmony with the intent and to assure adequate coordination, at least in the initial stages.

5. The members of ICAPS will officially represent the Director, CIA, on interagency intelligence committees as may be determined by the Director.

6. ICAPS shall represent the DCI on the Standing Committee established under DCI 1/1. The Chief of ICAPS shall act as Chairman of this Committee.

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7. The Chief of ICAPS shall prepare the necessary procedures to implement these policies.